For the online thesis submission, students (after the pre-synopsis lecture) are advised to register themselves on the Online Ph.D thesis Submission Portal by using Link:-

http://durslt.du.ac.in/Du_Online_Phd/R1_StudentPortal/Register_New_Student.aspx

After completion of registration by the student Supervisor will get the Link, User ID and Password and supervisor can propose names of the examiners to evaluate the online thesis. After this it will go to DRC/BRS and they can process the file.

For clarity Student/Supervision/Heads/Deans can visit the tutorial page at:-

http://durslt.du.ac.in/Du_Online_Phd/User_Manuals.aspx

QR Code for Student Login	QR Code Login for Misc. Fees (only those scholars whose examiners List has already received in Exam Branch)	For clarity Student/ Supervision/Heads/Deans (User Manuals)

On submission of PhD thesis students will receive thesis submission certificate and provisional certificate immediately after the declaration of the result, and fee has been included in the PhD thesis submission. So, fee for the PhD submission including thesis submission certificate and provisional certificate is as under:

Fee Link (only those scholars whose examiners List has already received in the Exam Branch):-

http://durslt.du.ac.in/AC_INTERNET_INDEX/Online_Fee_Payment/Misc_Fee_Index.aspx

(i) Students with fellowship: **Rs. 7500/-** (including thesis submission certificate and provisional certificate).

(if you **availed** any fellowship from any agency (Select Ph.D Thesis Submission fee (with fellowship)

(ii) Students without fellowship: **Rs. 5500/-**(including thesis submission certificate and provisional certificate).

(if you **never availed** any fellowship from any agency (Select Ph.D Thesis Submission fee (without fellowship)

(if you **never** availed **any fellowship** from **any agency** please submit **form no. 11, attested by Head**)

So, students don't need to submit any application for these certificates, it will be sent to their dashboard. All the stake holders including students can track the progress of their thesis evaluation.

It may further be noted that those cases where examiners list has already been sent to the exam branch all such students can submit their thesis offline after paying new fee structure as mentioned above.

List of Documents required at the time of submission of the Ph.D Thesis

A Comprehensive List and required forms/templates are given in the examination portal **Student Login page** for submission of Ph.D Thesis. Kindly check the portal for any changes from time to time & published your result.

1. Thesis Submission Form **(Form No. 1, two pages)**
2. Registration Letter from BRS (BRS Memorandum of Ph.D Registration)
3. Joining Report
4. **Certificate/Marksheet of Coursework**
5. Name Change/Name Clarification Certificate **(Form No. 2 *if required*)**
6. All Extension Letter (if required)
7. Supervisor Change/Add Letter *(if required)*
8. Copy of the approval of letter regarding **Conformation of Ph.D. Title** required form the BRS.
9. Certificate for the HOD regarding Successful Completion **of Pre-Ph.D presentation** along with date of presentation **(Form No.3)**
   - The research Scholar shall submit the thesis after **Pre-Ph.D presentation** with in a period of **Six Months.**
10. One **Research Paper** which should be published **in refereed journal** with ISSN No.)
    - This has been certified by the Supervisor and the HOD/Dean **(Form No. 4)**

11. **Two Paper Presentations** (Oral or Poster) in Conference/Seminar.
    - Attached Photocopy of **Participation Certificate for Two Conference Presentation**.
    - This has been certified by the Supervisor and the HOD/Dean **(Form No. 5)**
    - ➤ The **Student Name** in the Publication & Presentation Certificate should be same as that Registered in University of Delhi

12. **Plagiarism Verification** Report Duly Signed by Librarian, Research Scholar & Supervisor/Head/Dean with seal.
    - The Thesis has to be submitted **within 30 days** from the date of' Plagiarism Verification.
    - Similarity index should **not** be **more than 10% (form No. 6 getting from the Library)**
13. Supervisor **Certificate for Exclusion of Self Published Work**, with Sign & Seal of Supervisor/HOD. **(Form No. 7)**
14. **Certificate of Originality** to be attached in the Thesis (Duly Signed by the Research Scholar). *One extra copy* attached with Forms. **(Form No. 8)**
15. **Student Approval Form** to be attached in Thesis ((Duly Signed by the Research Scholar, Supervisor/HOD) *One extra copy* attached with Forms. **(Form No. 9 two pages)**
16. **01 Hard Copies of Thesis** (Hard Bound).
    - PDF file of the thesis name as: *Ph.D Thesis of Scholar name.pdf* **(not more than 12MB)**
17. **Thesis Submission Fee** will be submitted after verification of all documents and thesis in the Examination Ph.D Branch (Room No. 204 on all working days from **09:00AM to 03:00 PM)**
    - **PWD minimum 40% are exempted. (Medical Certificate Required).**
    - **If you never availed any fellowship from any agency use form no. 11.**
18. Students are advised to arrange the documents as per above List and make a *pdf* file for uploading the same on the student portal. *(pdf size is not more than 5MB)*
19. Soft copy of one passport size **Photograph, Signature (both 50KB in *.jpge* format) and 300 MS Word** abstract in word file kept in your email for uploading on portal.

20. **Research Scholars are advised to submit thesis at least before one week of last date of span period.**